

Minutes of the Southeast PTO
October 1, 2007

CALL TO ORDER: 7:05PM

IN ATTENDANCE: Norma Fisher-Doiron, Edmond Chibeau, Monique Brown, Kim O'Keefe, Dave Delaney, Lesley Sweeney, Christiane Burkhard, Andrea Lennon, Sue Charron, Jen Schletter, Julie Brown, Jessica Higham, Pam Mendek

PRINCIPAL'S REPORT: Norma Fisher Doiron

The Kindergarten classess remain large but not above the recommended maximum and both classrooms have but a full time Instructional Assistant.

Parent's Hour: Susan Irvine gave an overview of the school's Enrichment program. She usually does a separate presentation for this but they decided to combine it this time with Parents Hour.

The fall carnival was wonderful and it was a delightful day!

Calendar of Events

Highlights:

First Grade (October 4) & Second Grade (October 2) Field Trips

October 8 = Fire Prevention Activities

The Biomes Program continues this month in the Enrichment Room (ending October 17)
11th & 25th October Board of Ed Meetings: On the 25th there will be a Teacher of the Year Celebration for Beth Latino who was also invited to interview to become the State Teacher of the Year.

Teachers are currently meeting with a building renovations team to share ideas in order to develop a formal proposal to present to the Board of Education in the spring.

TEACHER'S REPORT: Monique Brown

The Alex's Lemonade Stand made almost \$200. Thank you to all the students & parents who helped out and offered donations!

Monique spoke with Joyce Meimers about the tee-shirts given out last year to kindergarten students. She was asked if she had a preference as to whether we give tee-shirts or bags as our gift from the library. She preferred bags because it has more to do with the library but has not received any feedback from last year's families. We discussed possibly changing the style of the bag to be more like the ones given out for the Governor's Reading Challenge this fall that the kids seem to use and like (drawstring/back pack style). Kim O'Keefe said we will look into this.

SECRETARY'S REPORT: Monique Brown

June's minutes were reviewed. A couple of names were duplicated on the attendance listing and there was one typo on the comment about getting a sign for the glow stick table at the fireworks.

Monique mentioned she has updated the PTO distribution list but please be sure to write email addresses on tonight's attendance if you did not attend last month's meeting.

Motion for acceptance by: Dave Delaney
2nd by: Andrea Lennon
All in Favor

TREASURER'S REPORT: Lesley Sweeney

Lesley reviewed the treasurer's report.

Highlights:

Glow in the dark fundraiser earned \$281.52 but will only run it one more year because Karen Sommer and Kim O'Keefe felt it was not really worth the effort.

The Li-Heng donation of \$400 will go towards our "English as a second language" program (Nancy Armstrong) to cover the cost of items she purchases for families.

This year's budget was passed out for review. Lesley took last years budget and made some changes, based on previous history. A question was asked about whether we collect Box Tops for Education? "Yes" says Kim O'Keefe. There is a box in the office for them. Lesley advised that we should think about how we want to spend our money as we have a significant amount in our account. As a non-profit organization we really should not be carrying over this much money from year to year. Edmond motioned to approve it as a "working budget". This was 2nd by Julie Brown. AL were in favor.

After discussion, Edmond moved to add a line item to the budget for a "during the day science presenter" for an amount ranging from 1K to \$1600.00. This was 2nd by Linda Blum and all were in favor

Motion to accept the Treasure's report: Edmond Chibeau
Seconded by: Kim O'Keefe
All in Favor

FUNDRAISING REPORT: Karen Sommer - not present

OTHER:

Fall Carnival:

It was a beautiful day, there was a lot of hard work done, and everything came together according to Kim O'Keefe.

Jen Schletter: The ticket sales brought in \$3350.00 cash (without silent auction included). She is looking to find someone who can house the carnival games and organize the games for next year's carnival. Julie Brown is interested.

Karen Mitlitsky is looking to find someone who can help out with the carnival next year. feedback on the puppet show.

Thank to Margaret Morrison & Kimberly Clark & who worked tirelessly on the silent auction. The total earnings from the auction were \$8,440.00.

THANK YOU TO ALL WHO HELPED MAKE THE CARNIVAL A SUCCESS!!!!!!

Sue Charron – Yearbook

Sue and a friend created one last year. The total cost was around \$250. They gave one to each student at the Moving On Ceremony. Sue is looking to have the PTO sponsor this project starting this year. It was suggested we add money to the Moving On budget line item. There was a motion to add \$300 to cover yearbooks in the Moving On Ceremony line item by Kim O’Keefe and this was seconded by Edmond Chibeau. All were in favor.

Facility Request Forms: Kim O’Keefe reviewed the form and how it is used. She stressed the need to submit it at least 2 weeks early.

Andrea Lennon reviewed a donation from Models to the fall carnival. They want us to pass out coupons in return for their donation. It was decided to put the coupons on the table outside the office.

Andrea Lennon wants to run a G&L fundraiser on November 16th. There will be a flyer going out with more information about it.

Karen Sommer Shared Fundraising List with Kim O’Keefe. Kim noted that help is needed for some upcoming fundraisers:

Sunshine Chair

Kids Cards Fundraiser

Butter Braids Fundraiser

Pie Sale at Book Fair

November Book Fair (Benefits Southeast Library)

Tag Sale (see Julie Brown)

Ice Skating Night: Irene Sheehan looking into this. UConn doesn’t have as many slots now for public skating. Andrea Lennon will help to try to get a time.

Motion to adjourn: Kim O’Keefe

Motion seconded by:

MEETING ADJOURNED: 8:10PM
RESPECTIVELY SUBMITTED BY: MONIQUE M. BROWN
NEXT MEETING: November 1 , 2007